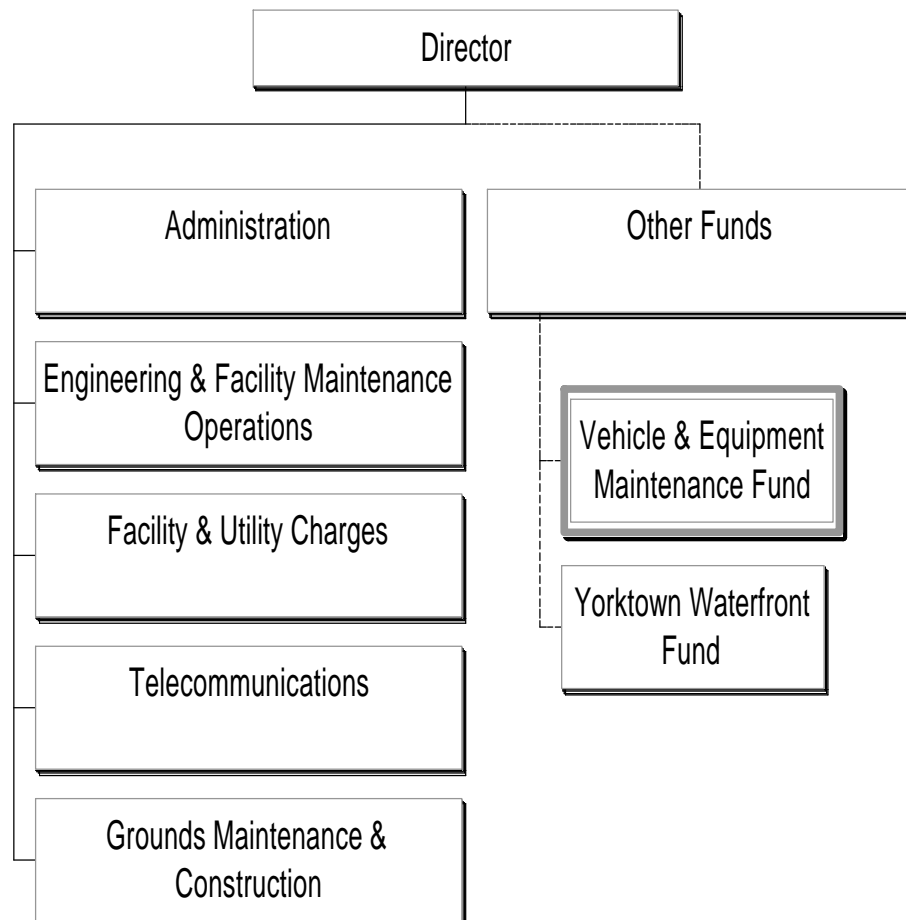


# Vehicle & Equipment Maintenance (Fund 12)



## **Vehicle & Equipment Maintenance**

### **Mission:**

Vehicle & Equipment Maintenance operates as an Internal Service Fund, providing efficient, operationally responsive, cost-effective delivery of quality vehicle and equipment maintenance and fleet support services to County customers and partnership agencies.

### **Goals:**

- Be a low-cost provider within the governmental or private sector for provision of targeted maintenance services while achieving the highest level of overall quality and responsiveness to customers.
- Be a low-cost provider of maintenance services for power generation units, turf maintenance, and construction/off-road equipment items.
- Continually strive to expand the potential customer base through partnership arrangements with qualified tax-exempt entities, thus reducing the fixed costs of providing fleet and maintenance services to all customers.
- Out-source fleet services which can be done in a more cost effective or operationally expedient manner to local commercial businesses.

### **Implementation Strategies for FY2002:**

- Fleet is divided into two primary service delivery areas: Maintenance and Repair (activity 12156); and Fleet Services Support (activity 12157). Both activities operate without subsidy from the County's General Fund and recover operating expenses through a system of user fees charged to customers for target services. Maintenance and repair services include scheduled preventative maintenance services and repairs for County vehicles, trailers and motorized equipment as well as some items of non-motorized equipment. Maintenance services include 24-hour service for certain specialized fire and life safety apparatus.
- Fleet as agent, leases approximately 176 vehicles to County staff, agencies, and Constitutional officers. Lease rate includes warranted maintenance services, automotive liability insurance, and a pre-determined amount to cover depreciation and provide for future replacement. The fee system more accurately reflects the County's true transportation costs for citizen services. Fleet also provides maintenance to approximately 70 other County vehicles, however, depreciation and replacement of these vehicles is a user responsibility. As approved by the Board of Supervisors, the organization provides fuel and/or maintenance support for non-County agencies including the Regional & Juvenile Jails, York County School Board, Colonial Services Board, and Virginia Peninsulas Public Service Authority.

### **Budget Issues:**

- In FY2001, funding was available for increases in fuel costs and repairs.
- For FY2002, funding is available for increases in fuel costs and parts for repairs.

**VEHICLE & EQUIPMENT MAINTENANCE FUND  
FUND 12**

	FY2001 Original Budget	FY2002 Adopted Budget
Revenues:		
Operating	1,579,169	1,810,067
Other financing sources	<u>63,597</u>	<u>29,045</u>
Total	<u>1,642,766</u>	<u>1,839,112</u>
Expenditures:		
Operating	1,269,441	1,497,112
Construction / Capital outlay	<u>373,325</u>	<u>342,000</u>
Total	<u>1,642,766</u>	<u>1,839,112</u>

# **VEHICLE & EQUIPMENT MAINTENANCE FUND FUND 12**

	FY1998 Actual Expenditures	FY1999 Actual Expenditures	FY2000 Actual Expenditures	FY2001 Original Budget	FY2001 Expected Appropriations	FY2002 Adopted Budget	%Change Original 2001/ Adopted 2002
<b>Expenditure by Activity</b>							
Vehicle & Equipment Maintenance	1,396,175	670,366	651,737	634,629	634,629	657,372	3.58%
Fleet Support Services	-	808,137	1,062,585	1,008,137	1,008,137	1,181,740	17.22%
<b>Total Expenditures</b>	<b>1,396,175</b>	<b>1,478,503</b>	<b>1,714,322</b>	<b>1,642,766</b>	<b>1,642,766</b>	<b>1,839,112</b>	<b>11.95%</b>

<b>Expenditure by Category</b>							
Personnel Services	385,899	408,247	404,270	443,921	443,921	452,092	1.84%
Contractual Services	51,231	56,571	42,500	63,000	63,000	63,850	1.35%
Internal Services	3,723	3,587	4,975	5,300	5,300	5,300	0.00%
Other Charges	146,320	105,008	107,254	109,970	109,970	120,970	10.00%
Materials & Supplies	459,267	492,239	690,443	622,250	622,250	829,900	33.37%
Capital Outlay	349,735	412,851	464,880	373,325	373,325	342,000	-8.39%
Fund Transfers	-	-	-	25,000	25,000	25,000	0.00%
<b>Total Expenditures</b>	<b>1,396,175</b>	<b>1,478,503</b>	<b>1,714,322</b>	<b>1,642,766</b>	<b>1,642,766</b>	<b>1,839,112</b>	<b>11.95%</b>

% of Total FY2002  
Funding Sources

<b>Funding Sources</b>							
Use of Money and Property	52,335	51,424	55,038	50,000	50,000	50,000	2.72%
Charges for Service	1,459,851	1,399,838	1,659,365	1,461,169	1,461,169	1,692,067	92.00%
Miscellaneous	35,695	51,636	40,112	68,000	68,000	68,000	3.70%
Transfer from Other Funds	51,317	113,566	-	-	-	-	0.00%
Other Financing Sources	-	-	-	63,597	63,597	29,045	1.58%
<b>Total Funding Sources</b>	<b>1,599,198</b>	<b>1,616,464</b>	<b>1,754,515</b>	<b>1,642,766</b>	<b>1,642,766</b>	<b>1,839,112</b>	<b>100.00%</b>

## **FTE's**

Management	1.00	1.00	1.00	1.00	1.00	1.00
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	0.50
Trades & Crafts	8.00	8.00	8.00	8.00	8.00	8.00
<b>Total</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>

